

## **MINUTES OF THE GENERAL COMMITTEE HELD ON**

Wednesday 15<sup>th</sup> February 2006

7.30 PM

**GC Members Present:** Ken Smith, Norman Mitchell, Bill Beattie, Kevin Webb, Diana Webb, Andrew Murray, Jack Morrison, Iona Anthony, Tony Carter and Frank Connor

**Other ScotSAC Members:** Kevin Miller

**Apologies:** Drew Stevenson

### **January 2006 GC minutes**

Proposed: Jack Morrison.

Seconded: Diana Webb.

### **ScotSAC Limited / By laws update:**

Ken Smith welcomed Alan Grosset to the meeting.

Alan went over the changes that had been made to the by laws with the committee. The principle changes were:

- By Law 4: There would be a reinforcement of the voting procedures with postal votes and votes from the floor at the AGM. Postal votes and nomination forms to be handled by the administrator only.
- Any changes to the By Laws by the board to be reflected in the minutes, magazine and web-site and reviewed by the members/shareholders at the next AGM.
- Disciplinary procedures, members who wish to appeal against these will do so through SDRP (Sports Disputes Resolution Panel).
- A "Code of Conduct" blanket statement to be added by David Bennet to the Memorandum of Articles.

After some discussion it was agreed that members/shareholders could attend future board meetings of the club, subject to prior arrangement.

It was also suggested that General Branch be re-named, possibly ScotSAC Direct.

### **Correspondence:**

Bill Beattie reported that the correspondence he had received for the period consisted of:

- Sportscotland newsletter.
- The Countryside Access Code
- An article from Sportscotland about Salmon parasites.

Two General Branch membership applications were discussed and approved.

## **2006 Sportscotland Grant Application:**

Jack Morrison reported that:

The changes to the development plan would be available for review shortly.

Diana Webb added that there had been irregularities in the documents supplied and a breakdown in communications with those involved.

Jack added that the profile had been done with only the 1-year synopsis to complete.

Of the 15K grant application 75% had been previously allocated against salary costs. This has now been changed to 25% plus 4% to reflect salary rises. The funding also includes an allowance for upgrading our computer equipment.

## **Treasurers Report:**

Diana Webb reported that our 2005 accounts are available for collection from the accountants.

We also need to lease a new photocopier. To upgrade to a new model with a 5-year lease will cost £440 +VAT per quarter.

After discussion approved by the committee

## **National Diving Officers Report:**

Kevin Webb reported that everything was organised for the DO's conference in Oban. The morning session would be dedicated to lectures from the MCA (Marine and Coastguard Agency) and an update from Tony Carter on how the Disability Discrimination Act affects us as an organisation. The afternoon would be solely for the discussion of the provisional training schedule and a Q & A session.

## **Data Protection:**

Norman Mitchell reported that we don't have to register with the DPA (Data Protection Agency) as we already comply with their 8 principles.

Notwithstanding this, for the cost of £35 we could become "notified" members with them.

A data controller is required to control the use of this information. Norman suggested the Chair.

Agreed and approved by the committee

**A. O. C. B.**

The GC election results are to be published on the web-site.

Tony Carter: From September this year we need to have a DSC (Digital Selective Calling) simulator for our VHF course. These cost from £350 - £500 per pair.

Tony to cost options.

Passed by the committee

AGM scheduled for Sunday the 26<sup>th</sup> of March at Stirling University.

Jack Morrison: The printing of the draft M&A's and bylaws by "freetime" will cost £500 for 2000 copies.

Andrew Murray to attend the next Marine National Park meeting.

Diana Webb expressed her concerns with an individual being both the magazine editor and the webmaster, could there not be a conflict of interest in holding both posts?

Tony Carter: The coastguard is recommending that shore based diving activities should be called in.

Frank Connor: The "Protection of Children and Prevention of Sexual Offences (Scotland) Act 2005" became operational from January this year. Frank also took this opportunity to tender his resignation as "Child and Vulnerable Adult Protection Officer"

Meeting Closed at 11.00pm

Proposed Calendar of 2006 General Committee Meetings:  
Start time 7.30pm

Wed 15<sup>th</sup> March  
" 12<sup>th</sup> April  
" 17<sup>th</sup> May  
" 14<sup>th</sup> June  
" 12<sup>th</sup> July  
" 16<sup>th</sup> August  
" 13<sup>th</sup> September  
" 11<sup>th</sup> October  
" 15<sup>th</sup> November  
" 13<sup>th</sup> December