

MINUTES OF THE GENERAL COMMITTEE HELD ON

Wednesday 15th March 2006 7.30 PM

GC Members Present: Ken Smith, Bill Beattie, Kevin Webb, Diana Webb, Jack Morrison and Tony Carter

Other ScotSAC Members: Kevin Miller

Apologies: Andrew Murray, Norman Mitchell and Frank Connor

February 2006 GC minutes

Proposed: Jack Morrison.

Seconded: Tony Carter.

Matters Arising:

Jack Morrison reported that the M&A's (Memorandum of Articles) had been amended as per the committee's instructions.

Tony Carter advised that the cost of the RYA approved DSC (Digital Selective Calling) simulator for the VHF courses would be around £350. The costs of 3 sets of additional software have been already approved at £150.

Correspondence:

Ken Smith reported that we have a letter from our accountants. If we want to use them again next year we have to sign their letter of engagement.

Agreed by the committee

Ken added that an overview of the accounts show that even although we are slightly down in turnover (72.9K-68.5K) our balance sheet is still healthy.

2006 Sportscotland Grant Application:

Jack Morrison reported that the final forms were being processed and would be with Sharon MacDonald of Sportscotland by the end of the week. The funding would amount to £19.5K in total of which £2.5K was allocated against legal costs and printing.

He added that next year the application criteria would change again.

Secretary's Report:

Bill Beattie reported that he had received the written resignations of General Committee Members Iona Anthony, Diana Webb and Norman Mitchell.

Current electronic correspondence from Sportscotland has been relayed via Alicia to the new committee to take forward.

Review of Memorandum of Articles and Articles of Association:

The committee had a detailed review of these documents. It was decided that:

- There had to be a “blanket code of conduct” included in the M&A’s.
- In the Articles of Association it shall be stated that a director can only hold a post for a maximum of two consecutive 3 year terms (As per the Scottish Sports Association’s articles and Alan Groset’s recommendation)
- Table “A” shall be provided to members for information purposes.

The byelaws were also discussed.

National Diving Officers Report:

Kevin Webb reported that the Diving Officers conference had gone well and he had received mostly positive feedback. Costs were within budget.

The afternoon session had been popular with the discussion of the Pool and Open Water Training Schedules. These had now been taken back to the NDC for approval. Subject to final spell checking and formatting they are ready to be endorsed by the GC.

Ken Smith asked Kevin Miller as the incoming NDO if he would accept them and take them forward.

Kevin Miller agreed

Training schedules endorsed by the committee

Kevin Webb took the opportunity to thank all that had helped him to produce them.

Tony Carter added that the same format should be used for other awards i.e. Master Diver and that issue numbers were essential.

Kevin Webb presented a document from the HSE (Health and Safety Executive) about the labelling changes to cylinders. These would apply initially to new cylinders.

AGM:

Ken Smith mentioned that everything was set for Stirling. To ensure a smooth transition to the new committee he asked that everyone was there an hour before at 11.45am to get the presentations sorted out.

As Alicia and Anne-Marie will not attend we will require a minute secretary for the meeting. A volunteer from the GC is also required to do member registration.

Jack Morrison said he would be making a presentation of the 3-year plan.

A. O. C. B.

Jack Morrison thanked Ken Smith and other members of the out going committee for all their work over the years.

Meeting Closed at 9.20pm

Proposed Calendar of 2006 General Committee Meetings:

Start time 7.30pm

Weds 19th April

“ 17th May

“ 14th June

“ 12th July

“ 16th August

“ 13th September

“ 11th October

“ 15th November

“ 13th December