

Board Meeting Minutes

Tuesday 28th July 2011 1900hrs
ScotSAC HQ, Edinburgh



Board Members Present

Douglas Forman (Acting Chairman), Nigel Spike (National Diving Officer), Sandy McPherson (Secretary), Jim Anderson (Treasurer), Jack Morrison, Iain Graham

Also present:

Apologies:

Kate Jenkins

Conflicts of Interest

- No conflicts of interest were declared by the Board members present.

Previous Minutes

- Not reviewed. This meeting was convened primarily to discuss introduction of the new training Schedule

Chairman's Report

- A consensus of opinion was reached that the training schedule content is complete and that we now have to decide how to package the documentation for presentation to members. It will be a ScotSAC 'product' and its exact form or format has yet to be ascertained. Could be printed or purely a software issue. Could this be linked to an new 'electronic' method for recording training?
- Board agreed that this should be done professionally and possibly by an established design house.
- Funds will be released from emergency fund to finance this.
- Jack to write an article for the Scottish Diver to attempt to find a qualified volunteer from within the ScotSAC membership
- A realistic time path has to be written for introduction of the new materials.
- Meeting to be arranged with Alastair McCulloch, from the NDC, to discuss al these issues

Secretary's report

- New newsletter being written.
- Dive Conference planning underway and costing sheet for the budget to be produced and circulated to the board
- Article on conference to be submitted for Scottish Diver publication by Thursday deadline.

AOB

- Suunto have indicated that they are continuing with this year's award for achievement. Jack to advertise the award in the magazine and it will be mentioned in the newsletter.



- Was decided that applications for the Suunto award must be submitted by the 10th of October and we will alert the winners in advance of the conference.
- An option has become available for a smaller office space within the Sports Scotland building. The Board voted to remain in our current office as the extra space is useful for meetings etc.
- Final planning to be made for the AGM. Director of communication to report the agenda

Meeting Closed at 21.30hrs

Dates of future meetings:

- 17th of August
- 14th of September
- 12th of October
- 9th of November
- 7th of December