

Board Meeting Minutes
Wednesday 17th August 2011 1930hrs
ScotSAC HQ, Edinburgh



Board Members Present

Douglas Forman (Acting Chairman), Nigel Spike (National Diving Officer), Sandy McPherson (Secretary), Jim Anderson (Treasurer), Jack Morrison (Director of Communications), Iain Graham.

Also present:

Kate Jenkins, Gordon Young, Alastair McCulloch.

Apologies:

None

Conflicts of Interest

- No conflicts of interest were declared by the Board members present.

Previous Minutes

The minutes of the previous Board meeting on 22nd June 2011 were reviewed. Proposed by NS and seconded by IG subject to minor amendments.

Chairman's Report

- AGM matters were discussed and details are given under the Secretary's Report.

Secretary's report

- The proposed budget for the Annual Conference on 19th November 2011 will be submitted at next month's meeting.
- Details of the Annual Conference are to be given in the Newsletter and Magazine.
- There were discussions about the format of the AGM on Wednesday 7th September, including the inclusion of a Director of Communications report. The 2011 Agenda, and Letter of Invitation were approved.
- A request from Kirsty Robertson of Musselburgh Branch to join ScotSAC Direct was approved. SM to contact to confirm the decision.

NDO's Report

- See written report submitted.
- Alastair McCulloch was welcomed to the meeting. Jack Morrison and Alastair are to liaise regarding the Roll-Out plan for the New Awards Scheme as written by Alastair.
- The Board wished to express their sincere gratitude to Nigel Spike for all his work during his term as NDO. It was felt that ScotSAC has moved forward as an organisation, and that Nigel Spike was to be credited for his part in this.

Treasurer's Report

- This month's Treasurers Report shows that ScotSAC has 1247 current members.
- The Annual Accounts have been received, and show a large discrepancy. Jim Anderson and Kate Jenkins to liaise with the accountants to ensure they have all relevant information.
- Membership numbers have fallen significantly over the last 4 years. The difference in current membership numbers are shown below:

Year	Difference in current Membership Numbers this year
2010	-40
2009	-140
2008	-180
2007	-200

- The changes in membership fees approved at the AGM in 2008 will continue to be put in place this year.
- There was a discussion about the effect of inflation on membership fees. The membership fees approved in 2008 did not account for inflation. The possibility of a future review of membership fees to account for this was suggested.
- There followed on a discussion on how to recruit more members to the organisation. It is out with the responsibility and capability of the Board to have a direct responsibility for recruiting new members – the responsibility falls with the Branches. New developments within the organisation should help with this including the new Training Awards Scheme, and other peripheral courses.
- ScotSAC is still seeing problems with members who used to pay by Direct Debit, even though all members were contacted to inform them that the system is no longer in place. The website also contains information to this effect, and a mass e-mail was sent to all BDO's to reiterate this information.

Director of Communications' Report

- The possibility of using an electronic archiving system for divers training is being investigated. The format of the new Awards Scheme could have an influence on this.

AOB

- There has been some confusion as to the location of the ScotSAC Try Dive Pool. As a result, it was suggested that an Inventory be kept of all equipment held by ScotSAC.
- To date there have been no volunteers to help out with archiving the ScotSAC library.
- Suunto have confirmed their sponsorship of the ScotSAC Award for Volunteering again this year. They will donate 6 x D6i Dive computers which are to be presented at the Annual Conference. Documents are to be put online, and information is to be given in the Magazine.

Meeting Closed at 20.30hrs

Dates of future meetings:

- 14th of September
- 12th of October
- 9th of November
- 7th of December