

National Diving Council Meeting Minutes



Tuesday 4th March 2008 - 7.30 PM - SSAC HQ

NDC Members Present

Kevin Miller (KM), Marion Brown (MB)

Ex-Officio Members Present

Nigel Spike (NS), Joe Campbell (JC), Tony Carter (TC)

GC members Present

Jack Morrison (JM), Andy Murray (AM)

Apologies

Murray McCallum, Sam Paske, Kevin Watson, Gordon Young, Graeme Forsyth, Don Lees, David Fuller-Shapcott, Glen Stephenson, Ian Whittaker.

Meeting

Adoption of Previous Minutes

Nigel Spike & Joe Campbell

Actions from Previous Minutes

Number	Action	Actionee	Date Due
1	All RCs to submit RC report to NC 7 days prior to each meeting -	All RCs	Ongoing
2	Assistant NDO to provide summary of incidents at each meeting and provide synopsis to BSAC every quarter	KW	Ongoing
3	Course Directors to submit report prior to each meeting	Course Directors	Ongoing
4	Request for the purchase of a 150cm X 150 cm Screen	KM & GC	Ongoing
5	Request for a Training Defibrillator	KM & GC	Ongoing
6	Swimming Assessment (Review)	JC	Complete
7	Sport Diver Assessment (Review)	SP & MB	Ongoing
8	Master Diver Assessment (Review)	GY	May NDC
9	First Class Divers Award (Review)	KW	June NDC
10	BI Award (Review)	AM & MMc	ASAP
11	RI Award (Review)	KW	June NDC
12	Examiners Award (Review)	KW	ASAP
13	First Aid (Review)	BS	May NDC
14	O2 Course (Review)	BS	May NDC
15	Heart Start (Review)	BS	May NDC
16	Additional Assessments Awards	GF	ASAP
17	Calendar of Events 2008	KM	Complete
18	ID cards for RCs – discuss with GC	KM	Complete

Matters arising from Previous Minutes

- New Year and the requirement to move forward with an overview of the whole Training Schedule
- AGM Preparation

National Coach Report

- Nothing to report

Regional Coach Reports

- Requests from branches for Master Diver workshops e.g. Lectures etc
- Very few RC pro-formers are being received; this is proving difficulty in identifying what the Branches/Members require.

Course Director Reports

- BI Course – Nothing to report
- RI Course – A further course has been scheduled for latter in the year.
- O2/Heartstart Course – Bert to supply dates for the forth coming year

AOCB

- Discussion with regards to the role of an Examiner and Child Protection. (AM) & (MB) were able to update those present of the new guidelines and how this has been implemented across all sports and voluntary organisations. New guidance from **sportscotland** and CHILDREN 1st has increased the age to 18 years where as before it was 16 years (age of consent). We need to be mindful it now refers to being 'entrusted to the care of an instructor'. Whilst this has already come into effect any Branch has the right to opt out of training minors (under the age of 18 years)
- Master Diver Lectures and PowerPoint presentation is a project in progress and is hopeful to be completed before the end of 2008. (TC) raised the issue by doing this it removes the process of potential RI's from preparing for lecture presentation which is a fundamental part of the RI Course. Whilst it was recognised this had been the case it was also recognised the benefits of having standardised lectures would provide a good bench mark for good practice across the organisation. With the re write of the RI syllabus it was recognised we now need to prepare RI/RC's to be creative in their problem solving and management of situations that may arise within Branches.
- Sport Diver Award was agreed to be discussed at the next NDC due to (1) no one being able to open the attachment (2) due to the NDC members not being in attendance.

Summary of Actions

Number	Action and Update	Actionee	Date Due/ Status
1	All RCs to submit RC report to NC 7 days prior to each meeting -	All RCs	Ongoing
2	Course Directors to submit report prior to each meeting	Course Directors	Ongoing
3	Assistant NDO to provide summary of incidents at each meeting and provide synopsis to BSAC every quarter	KW	Ongoing
4	Sport Diver Assessment (Review)	SP & MB	April 08
5	Master Diver Assessment (Review)	GY	May 08
6	First Class Divers Award (Review)	KW	June 08
7	BI Award (Review)	AM & MMc	ASAP
8	RI Award (Review)	KW	June 08
9	Examiners Award (Review)	KW	ASAP
10	First Aid (Review)	BS	May 08
11	O2 Course (Review)	BS	May 08
12	Heart Start (Review)	BS	May 08
13	Additional Assessments Awards	GF	ASAP
14	Chid Protection (up date)	MB	Ongoing
15	Master Diver Lectures	DL & Team	Ongoing
16	FAI	KM	Ongoing
17	Dive Conference	All	Ongoing

Meeting Closed at 9.20pm.

Future meetings:

(All at 7.30pm)

Tuesday 1st April 08

Tuesday 6th May 08

Tuesday 3rd June 08

Tuesday 1st July 08

Tuesday 5th August 08

Tuesday 2nd September 08

Tuesday 7th October 08

Tuesday 4th November 08