

NDC Meeting Minutes
Tuesday 2nd February 2011
ScotSAC HQ, Edinburgh



NDC Members Present

Nigel Spike (NS), Gordon Young(GY), Graham Forsyth (GF), Alastair McCulloch(AM), Joe Campbell (JC), Tony Carter (TC) Dorothy Kisielewski (DK)

Apologies

Previous Minutes

The minutes of the previous NDC meeting on the 2nd November 2010 were reviewed and adopted. Proposed by JC and seconded by AM.

National Coach Report

Several branches have been asking regarding the DO Manual. The Diving Officer (DO) job description needs to be re-written and the parts updated to be ratified by the Board.

The DO's Handbook also needs to be updated and a section created on the website

ScotSAC Depth Regulations: Regulations on the ScotSAC website supersede any previous statements in versions of the qualification record. A note will be sent to Regional Coaches (RCs) regarding the rules on 40 – 50m dives. RC approval will be required and the RC should check that the diver has a suitable qualification before approving. Deep Diving Recommendations should be followed.

There has been some interest in a First Class Course. TC (with help) is to organise a First Class Course.

DK passed the Deep Rescue Course.

The Deep Diving Course is to be updated to allow it to be run from the shore.

VHF Course: NS to check if the RYA GMDSS certificate is valid for this year.

Branches with few members

Branches with few members may be invited to join ScotSAC Direct.

Training weekend/Instructor Development Day

GF is organising an Instructor Development Day on 12 – 13th March.

Trainee BIs should either have their DO with them or a letter from their DO.

Trainee BIs must bring their own trainees. RI candidates will be given trainees.

Solstice Dive

Marion Brown (MB) will once again organise this years Solstice Dive. MB would like to step back from this role due to other commitments. Therefore, we require someone else to take over the running of this event for next year.

Incident Reports

There were no incident reports this month.

BI requirements proposal

Changes are to be made to the prerequisites for both BI and RI. These will be circulated. GY to organise a BI Course. Prospective candidates should send their BI Course recommendation forms in.

Nitrox Update

BSAC and ScotSAC are to agree dates for the Nitrox Course for Instructors (Board approval received and JC has 5 instructors). Nitrox packs to be sent to Instructors. TC has both basic and advanced Nitrox manuals from the previous ScotSAC course. AM to assist.

PVG Scheme & Try Dives

NS distributed new recommendations for try dives which are to be ratified by the Board. There has been poor response to the e-mail sent out to DOs requesting which PVG group their branch falls under. RCs should be asked to encourage branches to respond to the request.

Crossover Branches

NS submitted a procedure for transferring a Branch from another dive organisation to ScotSAC. This is to go to the Board for approval.

New Awards Scheme, version 4

- Version 4 of the New Awards Scheme was reviewed.
- It was discussed that signals between buddies should be agreed before a dive.

AOCB

Underwater Archaeology Course: this may be offered as an Endorsement.

Adrian has retired as web editor: AM to look into possible replacement.

Membership card could note when Instructor Rescue Refresher has expired.

Action Record

No.	Action Update	Actionee	Status/Due Date
1	Review progress of new Awards	SM	Ongoing
2	Investigate BSAC crossover levels	JC	Ongoing
3	Changes to Deep Diving Award	GF	Ongoing
4	DOs Handbook to be pulled together and a section created on the website	GF/GY	Ongoing
5	First Class Course	TC + Help	Ongoing
6	Nitrox Course	JC	Ongoing
7	BI Course	GY	Ongoing

8	Create a pool of 50 MD Decompression Theory exam samples	DK	Ongoing
9	Risk Assessment of the new Awards Scheme	NS	Back Burner
10	Circulate Training Schedule document to NDC for review	TC	Back Burner
11	Crossover Document updated & re-circulated for publishing on website	AM	On hold
12	NDC to consider what they would like on a 'RC' page of the website	All	Back Burner
13	Review new Awards Scheme Version 5?	AM	Ongoing

Meeting closed at 21:55

Next Meeting: Tues 1Mar 19:00, ScotSAC HQ