

NDC Meeting Minutes
Tuesday 3rd May 2011
ScotSAC HQ, Edinburgh



NDC Members Present

Nigel Spike (NS), Alastair McCulloch (AM), Gordon Young (GY), Tony Carter (TC)

Apologies

Joe Campbell (JC), Graham Forsyth (GF), Dorothy Kisielewski (DK), Kate Jenkins

Previous Minutes

The minutes of the previous NDC meeting on the 5th April 2011 were reviewed and adopted following the addition of TC to the Apologies list. Proposed by AM and seconded by NS.

Matters arising and review of Actions

- DO Handbook – GY working with webmaster who is helping take this forward. Identifying all the material and to be published as DO/Instructors resource page.
- First Class – September for theory. Once firmed up, detail TC will put the information into the next Newsletter.
- Nitrox Instructors Course – 18/19 Jun, possibly condensed to 1 day, potentially in Arrochar Village Hall
- BI Course to run Sun 26Jun at HQ. Information published on Web, in Newsletter and Magazine.
- MD Decompression questions with multiple choice answers – all to feed these to Dot who is collating.

National Coach Report

Not present

Solstice Dive

Cancelled - we can no longer use the Tea Rooms for the expected number attending and no alternative site has been found.

Incident Reports

Three reports were reviewed: 2 equipment failures and 1 case of bad air. Root cause known in all cases and appropriate maintenance could have avoided. AM to ask one of the members if they are prepared to write a cautionary tale for the Magazine.

Feedback from Board Meeting

NS confirmed that the proposals presented to the Board regarding depth limits and cross-over branches were approved.

A number of errors in the Sport Diver lecture material have been picked up. The membership will be invited to communicate any other errors found via the Director of Communications (currently Jack Morrison). It was noted that the current Sport Diver materials are not available via the website, NS will ask that these be put on-line.

Confirmed that the recommendation that the DV remains in the mouth in the surface is incorporated in the BI course (slides 103 and 105) and in the BI manual page 57.

The meeting noted the confusion between the use of Rules, Recommendations and Advice. Several dive organisations now make all items recommendations. To change to a similar approach in ScotSAC would need a change to the Bylaws. NS will float this to the Board.

New Awards Scheme, Version 6

No further changes were made to the Training Schedule. The Board would now like to see the Training Schedule provided along with the proposed roll-out plan. AM to document based on previous discussions and provide the plan for the next meeting.

AOCB

None

Action Record

No.	Action Update	Actionee	Status/Due Date
1	Review progress of new Awards	SM	Ongoing
2	Investigate BSAC crossover levels	JC	Ongoing
3	Changes to Deep Diving Award	GF	Ongoing
4	DOs Handbook to be pulled together and a section created on the website	GF/GY	Ongoing
5	First Class Course	TC + Help	Ongoing
6	Nitrox Course	JC	Ongoing
7	BI Course	GY	Ongoing
8	Create a pool of 50 MD Decompression Theory exam samples. NDC and RCs to send in samples.	DK	Ongoing
9	Risk Assessment of the new Awards Scheme	NS	Back Burner
10	Crossover Document (between organisations) to be updated & re-circulated for publishing on website	tbc	On hold
11	NDC to consider what they would like on a 'RC' page of the website	All	Back Burner
12	Produce roll-out plan for new Awards Scheme	AM	Ongoing

Meeting closed at 20:15

Next Meeting: Tues 7th June at 19.00, ScotSAC HQ