

NDC Meeting Minutes

Tuesday 5th July 2011

ScotSAC HQ, Edinburgh



NDC Members Present

Nigel Spike (NS), Alistair McCulloch (AM), Dot Kisielewski (DK)

Ex Officio Members Present

Marion Brown

Also present: Kate Jenkins (KJ)

Apologies:

Joe Campbell, Gordon Young, Graeme Forsyth, Tony Carter.

Previous Minutes

The minutes of the previous NDC meeting on 7th June 2011 were reviewed. Proposed by NS and seconded by AM.

Nitrox Update

- Positive feedback has been received relating to the Nitrox Instructor course that was held on Saturday 18th June. All 6 candidates passed the course and are now qualified Nitrox Instructors.
- There was a discussion on the future format of the Nitrox courses for ScotSAC members, along with the potential costings for each course. These details are to be passed on to the Board for a decision at the next meeting. Thanks were sent out once again to JC in absentia, and also to BSAC.
- Specific details of the course will be given once agreed by the Board.

New Training Scheme

- The new Training Scheme has now been ratified and is ready to go to the Board for approval.

Roll-out for New Awards Scheme

- No adverse comments have been received to date on the rollout plan. This was ratified and will go before the Board at the September meeting. AM to attend.

AOB

- An e-mail was received from one ScotSAC Branch regarding the website. The Branch stated that they were not aware of changes that had been made to the Sport Diver Training Schedule. NS ran through the details and it appeared that only the numbering had been altered, not the content. It was suggested that the newsletter could include a warning for Instructors to ensure that they are working to the correct Training Schedule. The branch will be contacted and sent a number of current Training Schedules to ensure they have the correct information.
- Grampian Branch has raised the issue of Instructors using rebreathers. It is current ScotSAC policy that an Instructor should be using the same kit as their trainees. However, if protocols could be produced for the use of rebreathers, this can be considered.
- Nigel Spike is to stand down as NDO at the AGM in September as his term is nearing its end. As always, we are also needing more volunteers to join the NDC. Nomination forms are available from the website, and should be sent to HQ.
- The Board are still considering the use of wording the rules and recommendations in the new Training Schedule. Once this has been decided, documents can be further updated.

Actions Record

No.	Action and Update	Actionee	Status / Date Due
1	Investigate BSAC crossover levels	JC	Back Burner
2	Changes to Deep Diving Award	GF	Ongoing
3	BDO's Handbook to be pulled together and a section created on the website – progress underway	GF/GY	Ongoing
4	First Class Course	TC + Help	Ongoing
5	Nitrox Course – dates confirmed	JC	Complete

6	BI Course – dates confirmed	GY	Complete
7	Create a pool of 50 MD Decompression Theory exam samples	DK	Ongoing
8	Risk Assessment of the new Awards Scheme	NS	Back Burner
9	NDC to consider what they would like on a 'RC' page of the website	All	Back Burner
10	Review new Awards Scheme Version 6 – draft submitted	AM	Complete
11	MB to liaise with KJ to update child protection documents on website.	KJ/MB	Ongoing

Meeting Closed at 9.30pm.

Future meetings – all at 1900hrs, at ScotSAC Headquarters unless otherwise advised:

- Tuesday 2nd August 2011